
ACTIVITY STANDARDS

General types of job behaviors occurring on multiple jobs

Mental Processes

Processing, planning, problem-solving, decision-making, and innovating

- Analyze data or information
- Judge qualities of things, services, people.
- Make decisions and solve problems
- Schedule work and activities

Interacting With Others

Interactions with other persons or supervisory activities

- Coach and develop others
- Communicate with other workers
- Communicate with persons outside the organization
- Coordinate work and activities of others
- Establish and maintain relationships
- Monitor and control resources
- Perform administrative tasks
- Provide consultation and advice to others
- Resolve conflict, negotiate with others
- Staff organizational units

Information Input

Where and how information and data is gained

- Get information needed to do the job